**WHEN INSTRUCTORS TALK FAST**

**1. Take more time to prepare for class**

**2. Be willing to make choices.**

**3. Exchange photocopies of notes with classmates.**

**4. Leave large empty spaces in your notes.**

**5. See the instructor after class.**

**6. Use a tape recorder.**

**7. Before class, take notes on your reading.**

**8. Go to the lecture again.**

**9. Learn shorthand.**

**10. Ask questions-even if you’re totally lost.**

**11. Ask the instructor to slow down.**